



Doctoral Programme in Civil, Environmental and Mechanical Engineering

The Honour Code

The fundamental objective of the Programme is to provide the students with a high level - high quality education while developing a sense of ethics and social and professional responsibility. We believe that any instance of dishonesty hurts the entire community. It is with this in mind that we have set forth our communities official - and practiced - ethical code as the Honour Code within the Programme. The Honour System embodies our mutual trust and respect and extends to the Doctoral Programme long-standing behavioural rules at the Department of Civil, Environmental and Mechanical Engineering (DICAM).

The Honour Code aims at cultivating a community based on trust, academic integrity and honour. It specifically aims at accomplishing the following:

- Ensure that students, faculty and administrators are aware of the responsibility for upholding academic honesty at the Programme;
- Prevent any students from gaining an unfair advantage over other students through academic misconduct;
- Ensure that students understand that academic dishonesty is a violation of the profound trust of the entire academic community;
- Cultivate an environment where academic dishonesty is not tolerated among the students.

Student's Responsibilities

1. Honesty

- 1.1. Computers Usage*
- 1.2. Library Usage*
- 1.3. Facilities Usage*
- 1.4. Work Space*
- 1.5. Papers and Reports*
- 1.6. Lying/Deception/Fraud*

2. Plagiarism / Fabrication / Falsification

3. Inappropriate gender-based behaviour

4. Respect Others

5. Participation to Programme Activities

- 5.1. Courses*
- 5.2. Seminars*
- 5.3. Communications*

6. Insurance and Liability

- 6.1. Insurance*
- 6.2. Liability*



7. Disciplinary Measures

8. Honour Code Agreement

1. Honesty

Honesty in regard to both academic and non-academic issues is fundamental in creating and maintaining a good environment.

1.1 *Honesty in Usage of Computers and Other Equipment*

- Theft, damage or misuse of the equipment is forbidden as it affects property of the DICAM Department and takes advantage of all the other users who will lose the use of the resources.
- Allowing unauthorized people, not belonging to the Programme, access to the equipment is strictly prohibited as it reduces the amount of equipment available for ICT users and may lead to damage or to thefts.
- Network usage concerning downloading of material and files and placing material in the web must be restricted to working items.

1.2 *Library Usage*

Students are urged to respect the library rules.

1.3 *Facilities usage (telephone, Internet services...)*

The Programme is hosted by the DICAM Department, which provides several facilities to the students, such as telephone, fax, photocopier, printer usage and a continuous internet access; these services must be used only for work-related activities and not for personal purposes; moreover, their usage is restricted to students, who cannot invite external people (e.g. friends) to let them enjoy faculty services.

Abuse of the above services is strictly prohibited. Students are liable for possible inconvenience caused to other users.

1.4 *Work Space*

Students are expected to be silent because the work space can be shared by several people and it is necessary to let everybody do his/her work quietly and with the needed concentration.

1.5 *Papers and Reports*

Students are required to produce reports and research papers during their careers at the University. In collecting data and information, students need to actively avoid plagiarizing the work of others. Proper footnoting of source material and documentation of borrowed ideas are absolutely essential.

1.6 *Lying, Deception, and Fraud*

- Any attempt to gain an advantage or to avoid a consequence by lying, deception or fraud is not acceptable behaviour at DICAM Doctoral Programme.
- Examples of lying, deception, and fraud include falsifying records of time and attendance at work, giving false information to a Programme official, and failing to take responsibility for personal conduct.



2. Plagiarism / Fabrication / Falsification

Plagiarism of any kind is completely contrary to the established practices of higher education, where all members of the Programme are expected to acknowledge the original intellectual work of others that is included in one's own work.

3. Inappropriate gender-based behaviour

Inappropriate gender-based behaviour is contrary to the university's Honour Code and is considered as a violation. Serious violations will be reported to the police.

4. Respect Others

Every person has a fundamental right to be treated with respect. Every member of the Programme is expected to treat others in a way that will foster to the well-being of everyone within the Programme and in the community. Students must have a correct hygienic behaviour, especially in common spaces like laboratories, library and university canteen.

5. Participation in School Activities

5.1 Courses

Students are committed to attend the Doctoral Programme and to carry out research activities on a full-time basis, according to the schedules and the regulations established by the Doctoral Programme Committee of the Programme and by the Executive Committee.

5.2 Thesis

Student supported by grants provided by other institutions, for specific research projects, are committed to pursue the specific project assigned.

5.3 Absences

The Programme is residential and therefore long absences are not permitted, unless previously approved by the Programme Director (up to six months) or by the Doctoral Programme Committee who grants permit for absences motivated by the research activity. Absences longer than one week must be communicated to the Supervisor and to the Secretariat of the Programme. Repeated unjustified absences will cause the expulsion from the Doctoral Programme.

5.4 Seminars

Participation in the seminars is strongly recommended.

5.5 Communications

PhD students must be able to receive and answer any messages sent to their institutional e-mail addresses independently of the place they are.

6. Disciplinary Measures

Serious violations will be treated as follows:

- The students and his/her Supervisor will be asked for an explanation of the events by the Programme Director and/or the Doctoral Programme Committee.



- The Doctoral Programme Committee decides whether to admonish the student or not.
- After two formal admonishments, if the student commits another serious violation, the Doctoral Programme Committee will propose his/her expulsion from the Programme to the Rector of the University of Trento, through the PhD Office S&T Area (Ufficio Dottorati).

7. Insurance and liability

7.1 Insurance

- The University of Trento provides an insurance for the duration of the Doctoral Programme. The insurance only concerns effects of accidents and damages to third parties that occur in circumstances pertaining to the Doctoral Programme.

7.2 Liability

- Students of the Programme are liable for consequences of misconduct or improper use of computers and instruments at the DICAM.

8. The Honour Code Agreement

Having read the Programme Honour Code, I understand and accept my responsibility as a member of the Doctoral Programme in Civil, Environmental and Mechanical Engineering to uphold the Honour Code at all times.

Date

Name and Surname in capital letters.....

Signature of the Doctoral Student